भारतीय कपास निगम लिमिटेड.,

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत)

शाखा कार्यालय :जी.एम.आर.टावर, पहली मंजिल, सिनेमा रोड, आदिलाबाद-504001

Branch Office: GMR Tower,1st floor, Cinema Road,.Adilabad-504001

दूरभाष/Phones:226538/226708.फैक्स/Fax:08732-226327 **Website:**

www.cotcorp.org.in./ www.texmin.nic.in **E-Mail: adilabad @cotcorp.com.**

Ref: CCI/ADB/Admin/Printing/2020-21/ Date: 21.09.2020

TENDER FOR SUPPLY OF PRINTING ITEMS FOR THE COTTON SEASON 2020-21

The Cotton Corporation of India Ltd., **Adilabad** invites sealed tenders from various reputed parties for Supply of various Printing items required for Branch Office, Adilabad Interested parties may collect Tender forms alongwith Terms and Conditions from the office address mentioned above on any working day upto 12.00 pm on 01.10.2020 on payment of Rs.112/-(including GST) (Rupees One Hundred and Twelve only) or can be downloaded from CCI's website www.cotcorp.org.in and Government portal www.eprocure.gov.in. Those parties who are downloading the tender forms from websites shall have to pay Rs.112/-(Rupees One Hundred and Twelve only inclusive of GST) by way of Demand Draft/Pay Order/Bankers Cheque of any nationalized bank / scheduled commercial banks drawn in favour of "**The Cotton Corporation of India Ltd**." **payable at "Adilabad.** Sealed Tenders in prescribed form clearly super scribing "**TENDER FOR SUPPLY OF PRINTING ITEMS 2020-21**" with addressed to The General Manager, The CCI Ltd, Adilabad and should be dropped in the Tender box kept at our office on or **before 01.10.2020 upto 03.00 pm** and the tender will be opened on the same day **at 03.30 pm** in presence of the Tenderers who wish to remain present.

Tenderers have to submit an EMD of **Rs.25,000/-** (Rupees Twenty Five Thousand only) by way of Demand Draft/Pay Order/Bankers Cheque of any nationalized bank / scheduled commercial banks drawn in favour of "**The Cotton Corporation of India Ltd**." **payable at "Adilabad"** along with technical bid or can be done e-payment through RTGS/NEFT by any nationalized bank / scheduled commercial banks. The firms which come under MSE and are registered with MSE authorities are exempted from EMD on production of valid MSE (Micro & Small Enterprises) certificate along with Technical bid. No interest will be paid on EMD and EMD will be refunded after satisfactory supply of the items. The Corporation reserves its right to accept or reject partially or fully or any or all the tenders. However, tenderers may seek reason for rejection, from the Corporation.

General Manager

THE COTTON CORPORATION OF INDIA LTD, BO: ADILABAD

TENDER FOR SUPPLY OF PRINTING ITEMS FOR THE COTTON SEASON 2020-21

BID – I (TECHNICAL BID)

Tender Form Fee Rs.112/-

Last date of submission: 01.10.2020 up to 3.00pm
Date of opening of Tender: 01.10.2020 at 3.30 pm

1.	Name and Address of the Supplier / Firm	
2.	Name of the Proprietor / Partner or Authorized person and in which capacity they signing in tender, with Authority letter, if applicable	
3.	Contact No. (Telephone / Mobile no.) and Email id	
4.	Date of Establishment of the Firm	
5.	PAN No. (copy to be enclosed with technical bid)	
6.	GST No. (copy to be enclosed with technical bid)	
7.	Whether the firm registered with MSE authorities (Yes / No), if yes please attach copy of MSME certificate with technical bid	

8.	Earnest Money Deposit (EMD) of Rs.25,000/- enclosed with technical bid (If a firm registered with MSE authorities and having a valid MSME certificate, they may be exempted from paying EMD)	DD/PO/Bankers Cheque No:_____ Dated:_____ Rs._____ If done through e-payment (NEFT / RTGS), please mention UTR No._____ Dated _____ <u>Bank Account details of the Corporation:</u> The Cotton Corporation of India Ltd., A/c. No: 002211011060588 IFSC Code: ANDB0000022 Andhra Bank (Union Bank, Adilabad Branch.
9.	Please furnish year of experience and which organizations you have supplied (Central/State Govt. Organizations/ PSU/Govt. Autonomous Bodies)	

Signature of the Tenderer:

Name of the Tenderer:

Address Seal of the firm:

Telephone / Mobile No:

Date:

Place:

The Cotton Corporation of India Ltd, Branch Office, Adilabad

TENDER FOR SUPPLY OF PRINTING ITEMS FOR THE COTTON SEASON 2020-21

TERMS & CONDITIONS

1. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The service provider should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) and Bid-II (Financial)", then place the two sealed envelopes into one envelop duly sealed and super scribed as "TENDER FOR SUPPLY OF PRINTING ITEMS FOR THE COTTON SEASON 2020-21". Each envelope should contain the name and address of the vendor.

2. Tender form in prescribed format should be submitted in sealed cover addressed to THE GENERAL MANAGER, THE CCI LTD., Adilabad duly inscribed as "TENDER FOR SUPPLY OF PRINTING ITEMS FOR THE COTTON SEASON 2020-21", to reach this office on or before 03.00 p.m. on 01.10.2020 and the tender shall be opened at 03.30 p.m. on the same day in presence of Tenderers or their representative who wish to remain present.

3. Tenders Forms can be downloaded from Corporation Website www.cotcorp.org.in OR Govt. portal http://www.eprocure.gov.in. Tenders should be submitted strictly in prescribed Tender Form which can be had from Branch office during working hours on any working day by payment of **Rs. 112/- (Rupees One Hundred and Twelve only inclusive of GST)** for each form up to 12.00 Hrs. on 01-10-2020

   Those Parties who are downloading the tender forms from websites shall have to pay **Rs. 112/- (Rupees One Hundred and Twelve only inclusive of GST)** by way of Demand Draft (D.D) /Pay Order (P.O)/Bankers Cheque of any nationalized bank / scheduled commercial banks in favour of **"The Cotton Corporation of India Limited, Adilabad"** submit the same to branch office along-with Tender Form Tech-Bid –I.

4. Rates should be inclusive of all levies and handling / transportation charges for delivery at our Office excluding GST only. Supply should be made as per specifications within stipulated time. The rates should be valid for supply of items upto One year from date of its finalization. Under no circumstance the rate will be enhanced.

5. Any amendments/over writing in rates, if any in the Tender should be duly countersigned by the Tenderer otherwise such tenders are liable to be rejected. Tenderer must be signed in all the pages of the tender document along with their stamp.

6. Each Tender should be accompanied by a Demand Draft for Rs.**25,000**/- (RUPEES TWENTY FIVE THOUSAND ONLY) as Earnest Money Deposit (EMD) for printing items by way of D.D/PAY ORDER/ E-PAYMENT (RTGS / NEFT only) of any nationalized bank in favour of THE COTTON CORPORATION OF INDIA LTD, PAYABLE AT **Adilabad**. Tender without E.M.D will not be considered. The EMD of qualified party will be retained as security deposit and it shall be refunded without interest after completion of supply of the items as per work order. The EMD of the unsuccessful tenderers shall be refunded after finalization of the tender.

7. The firms which come under MSE and are registered with MSE authorities are exempted from EMD on production of valid MSE (Micro & Small Enterprises) certificate along with Technical bid.

8. L-1 rates will be decided Item-wise.

9. In case the quality of printing items are not found in accordance with the specifications or the sample, the Corporation has liberty to reject such items and supplier is liable to make good the losses occurred, if any.

10. If the party is not able to supply the required Printing items within the prescribed time, Corporation has liberty to fulfill its requirement from other supplier and the losses occurred if any shall be recovered from the party.

11. The Corporation reserves its right to increase / decrease the quantity of printed items to be supplied by the successful bidder without assigning any reason thereof. The quantity mentioned in the tender is subject to change as per the requirement of the Corporation.

12. If the quality of the Printing Item is not as per the specification and looking to the urgency, Corporation has liberty to accept the printing, but appropriate deduction will be made from tender rate.

13. The work order awarded party should get appropriate approval from the authorized official of The CCI Ltd **BO Adilabad** for proof of printing items within a week from the date of work order. The supply of printed items should be completed within prescribed time to be given by the Corporation. The Corporation is reserves its right to cancel the work order, if the party failure to seek approval for printing proof from concerned authority.

14. Before commencement of printing, the supplier has to show the sample to the concerned authority for necessary proof reading and endorsement.

15. The items which require book binding have to be bind with thick cardboard skinned with plain paper on both sides. The sample of the same would have to be got approved from the authority before making / supply of such items.

16. It will be mandatory to print the Right to Information (including all pages) with monogram on all printing items.

17. Printing has to be done with good quality in bilingual language (Hindi & English) as per the size mentioned in the tender and as per the requirement of the Corporation.

18. The payment of bills shall be made after supply of the printed items satisfactorily and within fifteen days from the date of receipt of the bills in the Branch Office, **Adilabad** after deduction of TDS (if applicable).

19. PAN Number / GST Registration Number (if registered) should also be mentioned in the Tender form and also a copy of both PAN & GST should be submitted along with technical bid.

20. Once the tender is accepted, tenderer has to abide by all the terms & conditions and specification of printing quality and printing material standard.

21. In case of any violation found in terms & conditions even after tender is accepted, the EMD deposited by the party shall be forfeited.

22. The tenderers own terms and conditions will not be accepted.

23. The Corporation reserves its right to accept or reject partially or fully or any or all the tenders. However, tenderers may seek reason for rejection, from the Corporation.

24. In case of any dispute, the decision of The General Manager, The Cotton Corporation of India, Adilabad will be final and binding.

25. Dispute if any, will be subject to Adilabad jurisdiction only.

DECLARATION

A. We confirm having read and understood all the terms and condition of this tender notice and here by undertake unconditionally to abide by them all for fullest compliance thereof failing which the Corporation reserves its right to forfeit the EMD of Rs.25000/- and at the same time would recover from me any extent of loss sustained during such course.
B. We confirm that all the Items to be delivered will be as per the Technical Specifications / Branded Items specified in the tender form, failure to which the Corporation also reserves its right to reject the Work Order.
C. The decision of the Corporation will be treated as final & accepted regarding any dispute whatsoever pertaining to the tender.

Authorized Signature:_____

Name of The Printer:_____

Address of the Printer with Seal:_____
_____

Place:_____
Date:_____

FINANCIAL BID-II
TENDER FOR PRINTING ITEMS

From :_____

_____

_____

To
General Manager
The Cotton Corporation of India Ltd
Adilabad

Subject : Tender rate for Printing Items—reg.

With reference to your tender notice dated _____ , we hereby submit our tender rate for Printing Items as under :

Sl. No.	NAME OF THE PRINTING ITEMS	Description		No. of items to be required	Rate per Each item in Rs(Inclusive of all taxes, except GST)
1	GATE PASS BOOK	Demy Size 1+1 Set 1 Perforated In the book with numbering	200 Pages each Pad.	4000	
2	F.P. BALES TRANSFER SLIP PADS	White full Scape paper	150 Pages each Pad.	100	
3	SAMPLE SLIP PADS	Pink Cooler paper	200 Pages each Pad.	1000	
4	DAILY INSURANCE POSITION PADS	White full Scape paper	150 Pages each Pad.	100	
5	F.P.BALES STORAGE ETURN PADS	Double full scape	150 Pages each Pad.	50	
6	HEAP WISE STATEMENT PADS	Double full Scape paper 1+3 set 3 perforated 1in the book	100 Sheets each pad	50	
7	IMPEST CASH VOUCHER PADS {CENTER}	Demi Size Scape Paper	100 Sheets each pad	50	
8	COTTON SEED READDYNESS INTIMATION PADS	White full scape Paper	100 Sheets each pad	100	
9	DAILY PURCHASE REPORT PADS	White full scape Paper	150 Pages each Pad.	50	
10	DAILY PROCESSING RETURN PADS	White full scape Paper	150 Pages each Pad.	50	
11	F.P.BALES PRESS WEIGHT LIST PADS	White full scape Paper	100 Pages each Pad.	50	

Sl. No.	NAME OF THE PRINTING ITEMS	Description		No. of items to be required	Rate for each
12	KAPAS INWARDS REGISTERS (CENTER)	Double full scape paper	150 Pages each Reg.	250	
13	COTTON SEED SALE AND DELIVERY REGISTERS	Double full scape paper	150 Sheets each Reg.	150	
14	P.P.BALES DELIVERY REGISTERS	Double full scape paper	150 Pages each Reg.	100	
15	F.P.BALES PRESSING REGISTERS	Double full scape paper	150 Pages each Reg.	100	
16	F.P.BALES STOCK REGISTERS {GODOWN}	Double full scape paper	150 Pages each Reg.	100	
17	STOCK REGISTERS(KAPAS/ SEED/ LINT FY WISE STOCK REG)	Double full scape paper	150 Pages each Reg.	50	
18	F.P.BALES OUTWARD REGISTERS {CENTERS}	Double full scape paper	150 Pages each Reg.	100	
19	INSURANCE REGISTERS (CENTERS)	Double full scape paper	150 Pages each Reg.	100	
20	SAMPLE DURING RGEISTER (CENTER & GODOWN)	Double full scape paper	150 Pages each Reg.	50	
21	F.P.BALES INWARD REGISTERS (GODOWN)	Double full scape paper	150 Pages each Reg.	150	
22	F.P.BALE OUTWARD REGISTERS (GODOWN)	Double full scape paper	150 Pages each Reg.	150	
23	DATE WISE COTTON SEED SALES REGISTERS (OFFICE) 400 PAGES	Double full scape paper	400 Pages each Reg.	10	
24	F.P.BALES SALE INDENT WISE REGISTERS (OFFICE) 400 PG	Double full scape (Green Sheet Paper)	400 Pages each Reg.	10	

Sl. No.	NAME OF THE PRINTING ITEMS	Description		No. of items to be required	Rate for each
25	INWARD REGISTER (OFFICE) 400 PG.	Double full scape paper	400 pgs. each pad	5	
26	OUTWARD REGISTER (OFFICE) 400 PG.	Double full scape paper	400 Pages each Pad.	10	
27	OFFICE FILES WITH CCI ADDRES	With CCI Address	999	2500	
28	RULE REGISTER 100 PAGE	Double full scape Paper	Green Sheet Paper	100	
29	RULE REGISTER 200 PAGE	Double full scape Paper	Green Sheet Paper	200	
30	RULE REGISTER 400 PAGE	Double full scape paper	Green Sheet Paper	20	
31	F.P Bales Grey Cloth Lables	Pieces	Good quality bukram cloth size 8 x12	1000000 (Need Basis)	
32	POSTAGE COVERS WITH ADDRESS PRINT OF CCI ADILABAD	11x5 inch white cover with printing of address of CCI Adilabad	COVER	3000	
33	POSTAGE COVERS WITH ADDRESS PRINT OF CCI ADILABAD	9x5 inch white cover with printing of address of CCI Adilabad	COVER	3000	
34	POSTAGE COVERS WITH ADDRESS PRINT OF CCI ADILABAD	11x5 inch white cover with printing of address of CCI Adilabad	COVER	3000	

The Terms and conditions are accepted as per Technical Bid-I and abide by us.

Authorized Signature: _____

Name of The Printer: _____

Address of the Printer with Seal: _____

_____

E-Mail ID: _____

Mobile No. _____